



WORK SESSION

10/05/2023 [07:00 PM-09:00 PM]

WORK SESSION

1. Pledge of Allegiance

Mr. Latham began the meeting at 7:00 pm with the pledge to the flag.

2. Roll Call

Members in attendance included: Bob Latham (President), Melanie Gurgiolo (Vice President), Josceylon Buchs, Neil Connelly, Laurie Kennedy, Greg Lamay, Karen Mallah and Dan Serfass (Superintendent). Randy Gale and Geoffrey McInroy were absent.

Community/Staff Attendees are available on the attached list.

3. Information Only

Minutes

3.a. PSBA Director Recognition

Jessica Portz, representative for PSBA Member Outreach, honored three school board members for their years of dedication.

Bob Latham was honored for 8 years of service, Laurie Kennedy honored for 8 years of service and Randy Gale for 32 years of service.

3.b. Town Hall Meeting November 16 at 7PM

Mr. Serfass reported that there is a Town Hall Meeting on November 16 at 7:00 pm at the Sutliff Auditorium. The presentation will be about the Leader and Me student leadership program and how it has been implemented in the District. This event will take the place of the Community Engagement Committee meeting that had been scheduled on that date.

Mrs. Gurgiolo stated that she notified the Chair of the CAC for DEI that the committee would not be hearing an update from them on that date.

3.c. Advanced Placement (AP) Score Summary

Mr. Serfass shared the results of the spring 2023 Advanced Placement (AP) assessments as compared to State and Global results. The attached data was presented to the Curriculum and Extra Curricular Activities Committee. AP exams are administered by College Board to measure how students mastered the content of AP courses. Important to note the significant difference between Camp Hill School Districts mean scores and the PA and Global mean

scores. Many colleges give credit for scores 3 or higher and the attached data shows the high percentages of Camp Hill AP students who received 3 or higher on the tests.

3.d. Student Work Program Update

Mr. Serfass reported that in 2020 the PA Department of Education Bureau of Special Education signed an MOU with the Office of Vocational Rehabilitation (OVR) for OVR to facilitate a post-secondary transition program for students with disabilities. One option is paid work experience. OVR works with Work Opportunities Unlimited who find jobs in this area, pays the students hourly wage up to 90 hours, and provides on-site job coaching. Work Opportunities Unlimited assumes all liability while student participates in this experience. The job coaches have clearances which would be provided to the District. At the end of the 90 hours, there is no obligation for the District to hire the student. The District does not enter into a contract, so it does not need to be Board approved.

There is potential for one of our students to work as a custodian with our District.

The Board discussed the relationship with Work Opportunities Unlimited and liability. The solicitor is comfortable with the information provided. OVR has an MOU with the Department of Education. OVR has an agreement with Work Opportunities Unlimited. The District is not liable for compensation.

Mrs. Kennedy requested a copy of the MOU for the Board.

3.e. Audit Update

Mr. Serfass reported that the audit will take place the week of October 30. The report should be available in late December. Mr. Ammerman did a presentation at the Budget and Finance/Personnel Committee meeting.

Mrs. Kennedy shared that Mr. Ammerman had reported the Act 1 index has been set at 5.3% for the 2024-2025 school year. Mr. Serfass stated that the District does not foresee asking for exceptions above 5.3%.

3.f. CAC for DEI: Lion Connections Program Update

Minutes

4. CAC for DEI

Mrs. Gayner presented for CAC for DEI.

The Superintendent and School Board members anonymously selected twelve members of the community in late 2021. The 1st meeting of the committee was in 2022. Much of the first year was spent defining Diversity, Equity and Inclusion as it pertains to the mission statement, writing bylaws, protocols for communications and working with the Community Engagement committee to create initiatives. Some initiatives that were set forth were:

- Provided a list of cultural holidays and events as a resource for teachers and community
- Held a community get together at the Cornerstone Coffeehouse to bring awareness about the committee, seek input and ideas, and answer questions.
- Held event on MLK Jr. Day in the high school cafeteria. Community members donated toiletries for New Hope Ministries and made cards for Caitlin's Smiles while videos of MLK speeches played. Student volunteers delivered the donations to New Hope.

- Discussed non-meat options for the cafeteria and a new menu will be piloted in January with more non-meat options
- Shared resources and ideas for Black History Month with the Leadership team
- On October 16 and 18 there will be Tabletop training to train individuals on programs using games to enhance socialization and education for neuro-diverse students. A grant from Lion Foundation will fund this training.
- Discussing a workshop for parents on child device usage and monitoring devices.
- The Lions Connection Program will assist new families to the community in navigating the schools and the community. A welcome packet has been developed and includes information about the schools, school activities, preschools, and early intervention programs. Ambassador families, who are already established in the community will be matched with families new to the community who would like assistance.

CAC for DEI would like to continue and hopeful the Board finds what they are doing to be beneficial to the District and community.

Mrs. Gurgiolo stated that the Community Engagement Committee, which oversees the CAC for DEI, supports the renewal of the CAC for DEI for another 2 years. The Community Engagement Committee also supports the amendments for the CAC for DEI bylaws.

Mrs. Kennedy asked Mrs. Gayner if her comments could be published on the website. Mrs. Gayner agreed.

Mr. Latham thanked the members of the committee for volunteering to take up the task for open dialog and taking the program further with the community service.

4.a. Renewal of Committee

On October 16, the Board will vote on renewal of the CAC for DEI and on the update to their bylaws. Moving the vote to October from December gives the committee more time to get applications out and solicit new members.

The Board discussed the application for potential members and the process for the applications.

4.b. Bylaws

Mrs. Gurgiolo noted that the bylaws were updated to keep on half of the members instead of one third. This is to offer continuity.

Applications go to Mrs. Reely, who redacts the names and personal information before it goes to the CAC for DEI.

5. Policies

Mr. Serfass reported that the following policies were discussed during the September Board meeting: 006 Meetings, 122 Extracurricular Activities, 246 School Wellness, 706.1 Disposal of Equipment/Supplies/Textbooks, 906 Public Complaints, 918 Title I Parental Involvement. PSBA, Administration and the Policy Committee have recently reviewed and revised these policies. There has been no public comment since the discussion of the first read. This will be the second read of these draft policies. If the Board approves Policy 006 Meetings revisions, the revisions will go into effect January 2024.

Mr. Latham asked about the bolded information on policy 906. Mr. Serfass responded that the bolded items are the recommendations by PSBA.

6. German American Partnership Program (GAPP) Trip

Mr. Serfass stated that World Language teacher, Mrs. Miller is planning a trip to Germany. The students will not be missing any instructional days. 17 students have shown strong interest. Mrs. Miller and Mrs. O'Neil have committed to be chaperones. There is no budget impact as the students and their families pay for the trip.

7. Ski and Snowboard Trip

The Camp Hill Ski and Snowboard Club would like to offer an away ski trip to Mt. Snow and Okemo, Vermont from January 26-28, 2024. Students will miss a half day of instruction. Parents will chaperone the trip. There is no budget impact as the students and families pay for the trip.

There was discussion about the Transportation policy in regards to the bus being chartered. Mr. Serfass responded that he would look into it.

8. Band Trip

Mr. Raygani is planning an overnight trip to the Baltimore/Washington DC area for the CHHS Band. The trip will take place April 24, 2024 and participating students will miss 2 instructional days. The estimated total number of participating students will be at least 40-50. There is no budget impact as students and families fund the trip. Students will be fundraising and there will be a request to the Lion Foundation for a grant to help lower the cost per student. The students will be performing and more details will be available next week.

9. HVAC Replacements

Mr. Serfass reported that the Mr. Stroup, the Building and Grounds Director is recommending replacement of 2 mini split HVAC systems in the high school in the supply room B-13 and the adjoining office. Replacement is necessary due to the failure of metal window well grates supporting the systems as well as the split systems coming toward the end of their life span. The current location of each mini split also does not allow access to window wells for proper cleaning of drains as well as secondary egress accessibility. CSE has produced the following quote of \$20,245.00 for each mini split system with a total cost of \$40,490.00 that will come from capital funds.

The Board discussed that this did not come through Budget and Finance, but was presented to Building and Grounds by Mr. Ammerman. As the quote was through the Costars program, Mr. Lamay explained what the Costars program is and that it can be used instead of going out to bid.

10. Elementary Instructional Aide Positions

Mr. Serfass stated that this was brought forward through the Budget and Finance/Personnel Committee. It is recommended that two elementary Recess Aide positions are adjusted from part-time (4 hours per day) to full-time (7 hours per day) paraprofessional positions. One position is held at Hoover Elementary and one position is held at Eisenhower Elementary. The increase in instructional time is necessary to meet student needs. The budget impact is an increase of \$40,000 per year.

Mrs. Kennedy stated that the Budget and Finance Committee did approve and recommends the Board approve. There is a need as the District is having a hard time finding Aides and substitutes.

11. Change in STS Contract

Mr. Serfass stated that there are challenges filling day to day Instructional Aides through STS. The District's fill rate is below 30%. Other districts are paying more. The request is to increase the pay rate from \$12.50 to \$14.00 per hour. \$14.00 is the same as what we pay starting rate for our current aides. This would be budget neutral.

12. Personnel

Minutes

12.a. Personnel Report

Mr. Serfass noted this is a new hire and an extra duty.

12.b. Athletic Personnel Winter Sports

Mr. Serfass stated that the winter sports personnel report is attached and to be voted on at the October 16 Board meeting. There is a new Middle School Boys Basketball Coach, Michael Gabrielle.

The Fitness/Weight Room Coordinator position is vacant, but hope to have someone by the Board meeting.

The Board discussed the option of having a separate girls wrestling team. Mr. Serfass responded that the initial thought would be one head coach for wrestling and then an assistant coach for girls and an assistant coach for boys. It could be that due to the amount of interest, there may be a need for two head coaches at some point.

Sign-ups for winter sports are going on now.

13. Public Session for Comment

Mr. Latham stated that the Board met for Executive Session on September 27 to discuss a personnel matter.

No Comments from the public.

14. Adjournment

The meeting was adjourned at 8:07 pm

Attendees:

Dan Borelli
Tonya Ivey
Minke Kooistra
Betsy Gayner
Jessica Portz
CM